

## TIME COMMITMENT OF A BOARD MEMBER

New directors are expected to attend an orientation meeting with the General Manager and staff at the headquarters building following the election. The following is a list of meetings directors are encouraged to participate in annually:

- All regular monthly board meetings beginning at 8:00 AM on the 3rd Thursday of each month.
- Annual meeting of members held in August of each year.
- All special meetings called by the board.
- State district meetings and the Iowa Association of Electric Cooperative's Annual meeting held in December.
- Either, or both, the regional or national meeting of the National Rural Electric Cooperative Association. These are business meetings of the member systems where the policies of the organizations are decided upon by elected delegates and set forth in resolutions on a wide variety of subjects spanning the business of rural electric systems and the welfare of rural electric member-consumers.
- Director's instructional seminars each year.

The average number of meeting days can be summarized as approximately 25-35 per year. Directors receive per diem for attendance at meetings and are reimbursed for travel expenses.

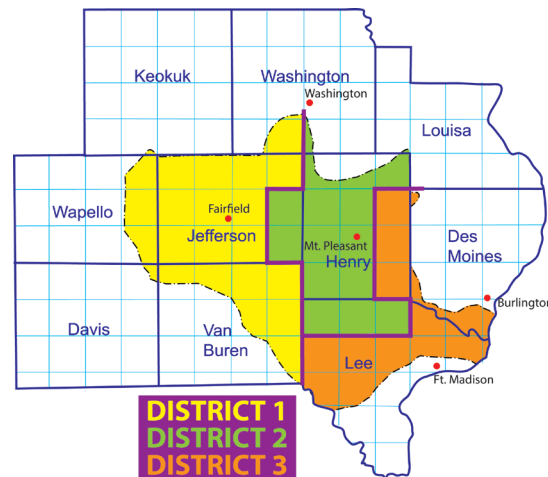
## WHO IS ACCESS ENERGY COOPERATIVE?

Access Energy Cooperative is an electric distribution cooperative, owned and operated by the members who receive service from us, headquartered in Mt. Pleasant, Iowa. Access Energy Cooperative serves over 9,000 homes and businesses in portions of ten southeast Iowa counties: Davis, Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Van Buren, Wapello, and Washington.

### MISSION STATEMENT:

Access Energy Cooperative is dedicated to exceeding members' expectations for safe, reliable, efficient service while being a good citizen in our communities.

### ACCESS ENERGY COOPERATIVE SERVICE TERRITORY AND DISTRICT BOUNDARIES



1800 West Washington Street  
Mount Pleasant, IA  
1-866-242-4232  
[www.accessenergycoop.com](http://www.accessenergycoop.com)

# A Guide for Prospective Directors

Are you interested in running for  
the Access Energy Cooperative  
Board of Directors?



A Touchstone Energy® Cooperative 

## BOARD OF DIRECTORS

The Access Energy Cooperative Board of Directors is elected by and from the membership of Access Energy Cooperative.

The business and affairs of the cooperative shall be managed by a board of nine (9) directors. These directors shall be members elected from within the districts established.

## BOARD RESPONSIBILITIES

### Management

The primary responsibility of the board of directors is to evaluate, select, and provide oversight of the General Manager/CEO who manages the staff and operations of the cooperative.

### Rates

The board is responsible for monitoring the financial condition of the cooperative. This includes establishing the rates charged to members for the electricity they purchase from the cooperative; with the advice of engineering consultants, accountants, and management personnel.

### Policy Development

Set policies and guidelines through strategic planning which will result in the efficient management of the cooperative's financial and operational obligations to the members of the cooperative.

## NOMINATING COMMITTEE & ELECTION PROCESS

The Board of Directors appoints a nominating committee in January that selects candidates to run for expiring board member terms.

Directors are elected for a term of three (3) years. One director is elected from each district each year by the membership.

Elections are held in conjunction with the annual meeting of members in August of each year. The ballots are mailed in July, and members can vote by mail, electronically, or in person at the annual meeting. The election is run by the cooperative attorney who announces the results at the end of the business meeting.

Any member seeking to run for a seat on the board should contact a member of the nominating committee from your district.

Any fifteen or more members from a District from which a director is to be elected may make nominations for Director from their District by petition not less than sixty (60) days prior to the meeting.

Call our office at 866-242-4232 or visit our website at [accessenergycoop.com](http://accessenergycoop.com) for a list of the nominating committee members' contact information.



## QUALIFICATIONS TO RUN FOR THE BOARD

In order to serve on the Access Energy Cooperative Board of Directors, a member must meet all of the qualifications as specified in the cooperative Bylaws, Article III, Section 3 as summarized below.

No member shall be eligible to become or remain a director or to hold any position of trust in the cooperative who:

- is not a bona fide\* resident of premises served by the cooperative.
- is in any way employed by or financially interested in a competing enterprise or a business selling electric energy or supplies to the cooperative or a business primarily engaged in selling electrical or plumbing appliances, fixtures or supplies to the members.
- within five (5) years preceding a director candidate nomination was an employee of the cooperative.
- is a close relative of a director or employee of the cooperative, with close relative being defined as: spouse, cohabitant, mother, father, mother-in-law, father-in-law, sister, brother, sister-in-law, brother-in-law, and natural, step, and adopted children.
- within fifteen (15) years preceding a director candidate nomination has been convicted of a felony whether by judgment, order, settlement, conviction, plea of guilt, or plea of nolo contendere.
- becomes the full-time employee or agent of another director or employee.
- becomes the full-time employer or principal of another director.
- is the incumbent of or candidate for an elective public office other than on a school board, board of supervisors, township trustee, township clerk, or member of the State legislature.

\*bona fide: being actually and exactly what is claimed.  
Member must live in a residence served by the cooperative.